



**Newport News  
Shipbuilding**

October 4, 2021

Trusted Shipbuilding Partners,

The federal government last month announced a mandated COVID-19 vaccination requirement for all federal contractors. In compliance with this federal mandate, all Newport News Shipbuilding employees, contractors and suppliers must be vaccinated by December 8, 2021.

In accordance with the “*Compliance with Laws*” requirement of your Newport News Shipbuilding purchase orders, subcontract(s), or agreements, you are expected to comply with all federal rules and regulations issued in connection with the COVID-19 vaccination mandate.

As of December 8, each of your employees that requires entry into our shipyard will be denied access unless they provide, or have previously provided, Newport News Shipbuilding with proof that they are fully vaccinated.

- Being “fully vaccinated” means two weeks have passed since your last and final vaccine dose.
- If your employees are not yet fully vaccinated and they require entry to Newport News Shipbuilding, they must receive their second Moderna or Pfizer shot, or a single Johnson & Johnson shot, **by November 24** to meet the December 8 deadline. This means that the first shot of a two shot series must be received no later than October 27 to ensure compliance.

We appreciate your compliance and support as we keep our workforce, families, and facilities safe. We will continue to provide updates as needed.

Thank you for your continued partnership.

A handwritten signature in black ink, appearing to read 'BC' followed by a stylized flourish.

Bryan Caccavale  
Vice President, Material Manufacturing and Plant Operations  
Newport News Shipbuilding division  
Huntington Ingalls Incorporated

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