



**Newport News  
Shipbuilding**

March 15, 2020

To Newport News Shipbuilding (NNS) Partners: (to include Navy personnel, vendors, contractors, suppliers and any other non-NNS person with access to our facility):

Safety is a core company value at Newport News Shipbuilding, and our safety concerns extend beyond our employees to include visitors, contractors, vendors and suppliers. Given recent developments around the Coronavirus (COVID-19) and confirmed cases in Hampton Roads and across the commonwealth, we are taking precautionary measures in keeping with Centers for Disease Control and Prevention (CDC) guidance.

- If you have been diagnosed with Coronavirus (COVID-19) or been in close contact with someone who has been diagnosed, do not enter the facility.
- Until further notice, any person who has traveled internationally within the last 14 days will not be permitted in Newport News Shipbuilding facilities until completion of a 14-day self-quarantine since returning to the United States.
- Additionally, consistent with CDC guidance, no one will be permitted on NNS property if they have symptoms of acute respiratory illness (such as fever of 100.4 degrees or greater OR cough OR shortness of breath). They must stay home until they are fever-free for at least 24 hours without the use of fever-reducing or other symptom-altering medicines such as cough suppressants.

If any supplier personnel with badge access meets the above criteria, the supplier must email that person's information to [NNSSupplierNotification@hii-nns.com](mailto:NNSSupplierNotification@hii-nns.com) so we can deactivate their badge. These precautionary measures also apply to third-party logistics providers that are often used by our supplier community to deliver goods to NNS. Suppliers relying on these third-party providers are responsible for ensuring they are aware of this change and abide by it. Suppliers with specific questions should email [NNSSupplierNotification@hii-nns.com](mailto:NNSSupplierNotification@hii-nns.com), which will be regularly monitored by supply chain management personnel.

For non-suppliers, each organization should establish a central point of contact to provide information on any person with badge access who meets the above criteria so we can deactivate their badge. Information must be emailed to [O15SecurityAccessControlCenter@hii-nns.com](mailto:O15SecurityAccessControlCenter@hii-nns.com).

We are actively monitoring this evolving situation and will issue updates to this guidance as appropriate. This communication and future updates regarding access to NNS facilities for non-NNS personnel will be available at [nns.huntingtoningalls.com/411](https://nns.huntingtoningalls.com/411).

Thank you for patience during these difficult and unprecedented times.

Respectfully,

Jennifer Boykin  
President, Newport News Shipbuilding

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