



Newport News Shipbuilding

March 14, 2020

As we have committed, we are following the evolving situation with the Coronavirus (COVID-19). Since schools are closed, Newport News Shipbuilding will institute liberal leave beginning with third shift on Sunday, March 15, through second shift on Tuesday, March 17, to provide employees with time to prepare as needed and to determine plans for family care. We anticipate the impact being long-term and are working on a plan to provide additional work schedule options and leave time options and will communicate those as they become finalized. We have created a website where this information will be stored: nns.huntingtoningalls.com/411.

This situation is new for all of us, and it will take all of us doing our part to help decrease the spread of this disease. To keep our workforce in good health, employees who report to work and are sick will be sent home.

As this situation continues to evolve, NNS will continue to review emergency response plans, remain in constant communication with the Virginia Department of Health and will follow guidance from the Centers for Disease Control and Prevention (CDC).

During liberal leave this week, parking and company-provided transportation will continue operating under normal conditions, as they would any other weekday.

Employees assigned to offsite locations must follow any health protocols established by the offsite location, and stay in regular contact with your Human Resources/Labor Relations business partner.

Updates regarding shipyard operations will be communicated via the following channels: Employee Information Phone Line (**1-877-871-2058**), NNS to Go app, company email, social media (HII pages and Jennifer Boykin's Facebook page), Homeport and NNS websites.

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